

SDRME Summer Business Meeting 7-06-08

The meeting was called to order by President Linda Perkowski at 5:00 p.m.

Overview of Summer Meeting Plans & Issues:

Program Chair Elaine Dannefer reviewed the agenda and plans for the Summer Meeting to begin the next day.

Treasury Report:

Linda Goldenhar, Treasurer, reported that we had a balance of \$13,433.22 in our checking account and \$18,535.77 in our savings account. She also estimated that the summer meeting would cost just over \$10,000; we received approximately \$8,500 in registration fees leaving a cost of about \$1,800 to be paid from our current accounts.

Membership Committee: John Shatzer

Committee Chair, John Shatzer reported that the membership had been very active this past year. There had been a record number of requests for new membership.

It was also reported that the by-laws had been amended to: 1) change the procedures by which emeritus status is awarded from a vote of the entire membership to a vote of the executive committee and 2) to allow directors of offices at branches of schools to become members of SDRME. These bylaw changes will be sent to membership for a vote following the summer meeting.

Marcel D'Eon from the University of Saskatchewan was approved as a new member of SDRME.

Communications Committee:

Jamie Shumway, Chair
George Nowacek, consultant
Larry Gruppen
Sandy Cook

Accomplishments this year

- Established allmembers@sdrme.org list-serve
- Established voting@sdrme.org list-serve to facilitate the collection of votes

Areas that Need Work:

- Maintenance of SDRME database. Individuals are listed multiple times with different categories
- Awkwardness of accessing database to maintain an up-to-date allmembers@sdrme.org
- There is no connection between member information on the website and the list-serve.

Recommendations:

- Appoint new SDRME members on the Communications Committee
- Have the chair of the committee serve on the Executive Committee to improve understanding and functioning of the organization.
- Review the current webpage design and appoint a task force to consider revisions.
- Begin strategic planning process to coordinate the work of various committees and how their work is communicated to the membership.

Procedures for Committees: President Linda Perkowski announced that the executive committee had decided to write explicit procedures for committees. She reported that the procedures would be amended to: 1) set term limits for committee chairs and members; 2) require chairs of committees to meet with the executive committee at the summer and fall meetings; and 3) require committee chairs to submit written and oral reports annually. Once amended, the new procedures will be posted on the association website.

Annual Reviews:

Member at Large, Judy Shea described plans to reinstate the call for SDRME Research Review/Synthesis Papers. Dr. Shea announced that the call was ready and would be distributed through the list-serve on Thursday following the summer meeting. The award for grants was set at \$4,000; \$2,000 to be awarded at the start of an approved project and \$2,000 when the project is completed.

International Committee:

Ann Frye, Chair
Mary Zanetti
Elza Mylona

The international committee reviewed and approved two (2) applications for new members this year:

Tim Dornan-Univ of Manchester
Sevkat Bahar-Ozvaris-Hacettepe Univ, Ankara, Turkey

It was reported that the decision had been made and approved by the executive committee to drop the membership fee for international members. This elimination of the annual dues necessitates an annual contact to international members to determine: 1) if members are still eligible and interested in membership; and 2) if the information on the website is correct and current.

Changes at AAMC:

Brownie Anderson gave a brief report of the changes at AAMC.

CAS Meeting:

Boyd Richards reported on the spring meeting of the Council of Academic Societies that he attended in New Orleans. He recommended that SDRME maintain a consistent representative at CAS to allow him/her to develop a leadership role in the organization.

Submitted by Maurice Hitchcock 7-09-08

