

SDRME Executive Committee 7-06-08

Participants: Linda Perkowski, Judy Shea, Maurice Hitchcock, Elaine Dannefer, Linda Goldenhar, Kristi Ferguson

Overview of Summer Meeting Plans & Issues:

Program Chair Elaine Dannefer reviewed the agenda and plans for the meeting. There was also discussion of the plans for the Business Meeting to be held that evening led by President Linda Perkowski who provided an agenda for the session. Plans for the various meetings seemed ready.

Treasury Report:

Linda Goldenhar, Treasurer, reported that we had a balance of \$13,433.22 in our checking account and \$18,535.77 in our savings account. She also estimated that the summer meeting would cost just over \$10,000; we received approximately \$8,500 in registration fees leaving a cost of about \$1,800 to be paid from our current accounts.

New Member: Marcel D'Eon from the University of Saskatchewan was approved as a new member of SDRME

Procedures for Committee: President Linda Perkowski introduced the issue of whether we should write explicit procedures for our committees. After discussion there was agreement that the procedures should be amended to: 1) set term limits for committee chairs and members; 2) require chairs of committees to meet with the executive committee at the summer and fall meetings; and 3) require committee chairs to submit written and oral reports annually. Once amended, the new procedures will be posted on the association website.

It was also decided that the "membership liason" (currently held by Sandy Cook) would be the responsibility of the member on the membership committee.

Annual Reviews:

Member at Large, Judy Shea described plans to reinstate the call for SDRME Research Review/Synthesis Papers. Dr. Shea announced that the call was ready and would be distributed through the list-serve on Thursday following the summer meeting. The award for grants was set at \$4,000; \$2,000 to be awarded at the start of an approved project and \$2,000 when the project is completed.

Submitted by Maurice Hitchcock 7-09-08