

SDRME Executive Committee Meeting
Omaha, Nebraska
February 14-15, 2011

PRESENT: Hugh Stoddard, president; Katie Huggett, president-elect; Nicole Borges, treasurer; Dave Cook, member at large (by phone)

ABSENT: Elza Mylona, secretary; (vacant; past-president)

AGENDA:

- 1) Treasurer's report
 - a) Nicole reported that cash reserves are good and the organization remains stable financially.
- 2) Membership report
- 3) Summer meeting program
 - a) Format of 2011 summer meeting
 - i) After discussion of the 2010 summer meeting evaluations, the executive committee confirmed the decision to continue the 2-night format of the summer meeting and choose to follow a similar schedule for the program. The Summer Meeting will start at 3:00PM (CDT) on Sunday, July 10, 2011 and will conclude at 12:30PM on Tuesday, July 12, 2012.
 - b) Suggestions for ideas for a "plenary speaker" during the Monday lunch were discussed. Katie will follow up on the suggestions for people and topics.
 - c) Recipients of the SDRME "invited review" awards will be invited to present their study with preliminary or final results. Dave will contact the potential presenters and will organize the session.
 - d) Several other topics were suggested and discussed. Program topics were selected and each summer meeting session was assigned to an Exec Comm member for further development.
 - e) A collaborative relationship between SDRME and the new Journal of Graduate Medical Education will be discussed during the business meeting. Deb Simpson is an editor of JGME.
 - f) Food service and networking events were discussed. Katie will continue negotiating with the hotel regarding prices and services. We will seek an affordable means to provide AV for the meeting.
 - g) Summer meeting registration fees were discussed. Contingent on food prices and hotel or AV costs 2011 fees will likely be similar to the 2010 cost.
- 4) Invited reviews - changed call
 - a) Dave presented a draft of a new call for the next round of SDRME invited reviews. The new call clarifies some issues that had been encountered and should simplify the work of the proposal review committee. The exec comm approved the call and thanked Dave for his excellent work on the project.
 - b) The invited reviews page of the SDRME website has been revised by Zhen Gu and works exactly as Dave had hoped. Zhen continues to do commendable work in making the SDRME website function well.
- 5) Election of executive committee members for 2011

- a) The SDRME by-laws were reviewed with respect to nominations for two positions on the executive committee. It was noted that exec comm members may serve for two consecutive terms.
 - b) Nominating Committee chair, Summers Kalishman, had reported that last year's process of identifying one person for each of the vacant posts and having the membership vote "yes" or "no" on the 'slate' of candidates had worked well. The exec comm decided to request that Summers follow the same procedure again for 2011 as well.
- 6) New Business
- a) The question was raised about whether it was worth spending the money to have an accounting audit done of SDRME finances since we operate with volunteer treasurers. Such an audit would ensure that no errors were made inadvertently and could protect treasurers from suspicion. After discussion, the exec comm decided not to pursue this for several reasons. 1) it would likely be costly 2) treasurer's reports at business meetings are required by the SDRME by-laws, so there is already adequate transparency, and 3) SDRME finances are not complicated (e.g. there is not debt load, depreciation of capital, or other long-term considerations).