

**SDRME Business meeting  
7/10/2011**

**Minutes recorded by Elza Mylona (Secretary)**

**Updates from all the committees were presented.** These updates are short, therefore called “1 minute updates”

- **Nominating Committee Report (Kalishman)**
  - S. Kalishman was unable to attend the meeting.
  
- **Communication Committee Report (Shumway)**

**2011 Communication Committee Report** (See document “SDRME meeting in Wisconsin.doc”)

**Membership of SDRME Communication Committee:** Jamie Shumway, Chair (three-year term expired July 2010, currently extended on a year to year basis) Larry Gruppen, member (three-year term expires July 2011) Carol Capello, member (three-year term expires July 2012)

**For Xcom Action:** appoint new committee members. At the Xcom’s pleasure, I would be glad to continue to serve in my current position maintaining the listserv and posting position announcements until I am unable to perform those duties (hopefully, that won’t be anytime soon)

**Activity**

- **J Shumway** maintains the [allmembers@sdrme.org](mailto:allmembers@sdrme.org) listserv that includes regular, emeritus, international, and ex-officio members. From December 2010 through June, 2011, there have been 19 primary postings and a few responses back to the listserv to the primary postings. By this time most individuals have learned to reply back to the individual who sent out the request and not back to the listserv. These numbers compare to about the same number of posting for the same period last year.
- **HosTek** is the company that houses the [allmembers@sdrme.org](mailto:allmembers@sdrme.org) listserv. That yearly contract will come up for renewal in October. It is about \$50.00 per year (October to October).
- **J Shumway** updated the [voting@sdrme.org](mailto:voting@sdrme.org) listserv. That listserv only contains regular (voting) members who can vote in Executive Committee elections.
- **Network Solutions** maintains our domain name, SDRME.ORG. That contract was renewed, I believe, for five (5) years. We are now in year 2 of that contract.
- There are four (4) current active positions are on the SDRME.ORG webpage. Position announcements are automatically removed after six months. Position announcements have been placed on the SDRME web by **J Shumway** or a member of the Xcom who has administrative access. Position posting are also copied and sent out on the

[allmembers@sdrme.org](mailto:allmembers@sdrme.org) listserv only if requested. Otherwise members of the listserv can send out position announcements on their own.

- **Membership (Zanetti)**
  - M. Zanetti was unable to attend the meeting.
- **International Membership (Capello)**

**Committee activities since the Fall 2010 Report:**

In an effort to update the SDRME International Membership Roster (not updated since Summer 2009), the Chair emailed the updated annual personalized email to all international members on the roster, asking the following question areas:

1. Ascertaining whether the member-eligibility criteria is still met
2. If so, whether they are still interested in continuing as an SDRME International Member
3. If so, to update, if needed, their contact information as noted in the web site directory
4. If no longer interested and/or eligible, to supply the name and contact information of someone at their institution who would meet the SDRME membership criteria
5. To comment on the benefits of being an SDRME International Affiliate
6. To explain how the SDRME might better meet the needs of its International Members
7. To have any international medical school faculty they may know who might meet the SDRME membership criteria to contact the Chair.

The Chair sent 2 rounds of this email to all current 26 International Members. Thus far: 11 International Members replied; of those 9 remain members and contact information updated in Website directory; 1 retired but gave name of his successor, whom Chair will contact; 1 asked to be removed from list serve (noted he had asked this a while back); Communications Chair has been notified: 6 emails still come back as undeliverable; 10 have yet to answer

The 9 remaining members who replied commented on benefits of membership:

- The emails via the list serve, stimulating discussion, sharing information, and extending help to members for academic queries.
- Meeting colleagues at national/international meetings
- Having access to a pool of medical education experts
- Possibility of interaction with colleagues with similar interests

These 9 members also noted the SDRME might better serve them by:

- Open invitations for collaboration in multi-institutional research projects (most common response)
- "Collaboration in research activities would be awesome as we cannot apply for any of the typical med ed grants in US and most countries don't support educational research very well"
- List networking opportunities for collaborations on the SDRME website (or list serve), where members could communicate their interest areas and whether they are looking for partnership for a specific theme or topic
- More opportunities to participate in the summer session

- Having a (social?) gathering at international meetings (e.g., AMEE, Ottawa Conference) to touch base and discuss what is going on (summer meetings are hard)
- Still too much a “national” organization; need something for international members
- Online courses on medical education research or specific topics.

Future Endeavors by Committee:

- Emails will be sent again to 10 who have not responded
  - A follow-up search will be conducted for those 6 returning emails
  - A search will be conducted to find a replacement person at any of these 16 institutions at which a member fails to respond
  - The Committee will also follow-up on any potential international members who contact us as a result of this revised International Membership e-mail.
  - The Committee will continue to explore options for meaningful relationships between the SDRME and its international members, following up on the information provided in the reply emails.
- **CAS (Wilkerson)**
    - Recent announcement from UCSF the hiring of Neuro-hospitalists- new discipline at the hospital
    - Recent article from NY Times discussed the value of behavioral research
    - Henry Potter has become the stimulus for new research!
    - Lots of discussion whether CAS will continue to exist
  - **Report from Treasurer (Borges)**
    - No dramatic changes in our fiscal status since last year
  - **Report from Member at Large/Invited Reviews (Cook)**
    - SDRME supported only 2 research awards one of 4K and one of 2K. The money from the 3<sup>rd</sup> award was used to cover the traveling expenses of the 2 awardees to present their work at the SDRME meeting.
    - The website has been updated to keep a running log of all the projects that have been funded by SDRME. It gives information to faculty of our organization and about the type of projects that have been funded.
  - **Announcements**
    - Announcement of the Emeritus status faculty at the AAMC/ SDRME meeting
    - Recognition of Brownie Anderson’s contributions to the SDRME organization at the AAMC/ SDRME meeting
    - Set up a working group to develop criteria for a career achievement award
  - **New Business**
    - Journal of Graduate Medical Education. Deb Simpson is the associate editor of the journal. This presents some writing opportunities for the SDRME members who could be invited to edit, submit their work or mentor other faculty, especially junior.
    - Advances in Health Science Education journal. LuAnn Wilkerson ask the SDRME members to consider serving as reviewers.