

## SDRME Executive Committee Conference Call

8/27/10 Minutes recorded by Elza Mylona

Present: Nicole Borges, Linda Goldenhar, Katie Huggett, Elza Mylona, Hugh Stoddard

Excused: David A. Cook

### 1. 2010-11 dues-cyber vote

Hugh Stoddard has reviewed the method of payment of dues for the previous years.

Decision: ***A cyber-vote was taken and it was decided that dues paid by check should be \$330.00 and dues paid online, \$325.00.***

### 2. Counsel of Academic Societies

According to CAS, each organization can have 2 representatives. The by-laws for the SDRME Executive Committee state that there is only one for SDRME. Luann Wilkerson has been the representative for several years. This year Boyd Richards was asked by CAS to participate in planning the meeting. The SDRME pays \$600 for representative members, plus travel expenses.

Decision: ***Given the size of our group and the finances, the committee decided to stay with one representative.***

### 3. New Members- Payments

The Fiscal year runs from July 1st through June 30th. Three new members started in June and paid dues for the 2009-10 fiscal year. Being that this covered only a few weeks, the committee discussed the possibility of applying the dues to the 2010-11 fiscal year instead, and waiving the fee for the 2009-10 fiscal year.

Motion: After discussion, it was decided that new members who join for the first time late in a fiscal year will not be invoiced for that year, but will be invoiced in August or September (invoice dates for future years will be decided at the 2010 fall exec comm. meeting) for the subsequent year. There was a second and the motion was passed.

Although the new member will not pay dues for the previous year, they will have the right to attend the summer meeting.

Decision: ***The new members who joined SDRME late in the fiscal year and who paid their dues for 2009-10 will be marked as paid for 2010-11 on the SDRME website. An e-mail will go out to these members, so they don't make an additional payment.***

#### **4. Planning for the Summer Meeting**

There will be a face to face meeting of the Executive committee to plan the summer meeting. This meeting will be hosted by Hugh Stoddard in Omaha, Nebraska.

Decision: ***The committee agreed that it will be preferable to travel on a Monday, and start the meeting on Monday evening. The committee will meet on Tuesday, and fly home late Tuesday afternoon. So far, February 14<sup>th</sup> and 15<sup>th</sup> work for most, and will be the target dates, pending David's availability.***

#### **5. Summer meeting dates and locations were discussed**

#### **6. Regularly scheduled conference calls for future**

Friday seems to be a good day for future conference calls at 10:00AM Central Time

#### **7. Additional Item: The Ex. Comm. also discussed the Website-**

Linda has prepared instructions of how to maintain the website and they have been e-mailed to the web administrator in a PDF format. The instructions will be uploaded to the SDRME website. One of the things highlighted is who is responsible for which task. Linda will send the instructions to the Executive Committee SDRME and the committee will suggest changes.

Decision: ***Changes on this document won't be made unless they are made in the procedures. Current instructions will be used for a few years. The President will be responsible for this document and will pass it on to his/her successor.***